

ORDINANCE NO.45-690

AN ORDINANCE AMENDING SECTIONS 2.64.010 AND 2.64.020 OF THE CODE OF THE CITY OF WICHITA, KANSAS, PERTAINING TO THE PURCHASING POLICY OF THE CITY OF WICHITA, AND REPEALING THE ORIGINALS OF SAID SECTIONS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WICHITA, KANSAS:

Section 1. Section 2.64.010 of the Code of the City of Wichita, Kansas, is hereby amended to read as follows:

“Purchasing manager’s duties and authority to contract. The city purchasing manager shall purchase all supplies, equipment and materials for the city and every department thereof, and shall keep a true and accurate account of all purchases so made. Further, the purchasing manager shall have the authority to enter into contracts and agreements for supplies, services, materials and equipment where the contract sum does not exceed twenty-five thousand dollars. The purchasing manager shall have the additional authority to enter into contracts and agreements as shall be specifically granted by the governing body.”

SECTION 2. Section 2.64.020 of the Code of the City of Wichita, Kansas, is hereby amended to read as follows:

Public bidding required. The city purchasing manager shall advertise for bids in the official city newspaper for all purchases which exceed the sum of twenty-five thousand dollars. The twenty-five thousand dollar bidding limitation shall apply to all except the following purchases which may be negotiated by the city purchasing manager:

(a) Emergencies. Sanitary or storm sewer stoppages or breaks, water line breaks, gas line breaks, street repairs resulting from such stoppages or breaks, and other emergencies as designated and approved by the city manager;

(b) Sole Source of Supply. When material, supplies or services to be purchased are available from only one person, firm, original manufacturer or local franchised dealer. This includes major equipment repairs or other existing equipment where parts are only available from the original manufacturer or local franchised dealer;

(c) Public Exigency. In those instances when public exigency will not permit the delay incident to advertising as determined and approved by the city manager;

(d) No Bids Received. In those instances when no bids have been received after formal advertising, the purchasing manager is authorized to negotiate those purchases subject to ratification and approval by the governing body;

(e) Price Established by Law. The purchasing manager is authorized to enter into contracts for material, supplies or services where the prices are established by law;

(f) Resale Items. The purchasing manager is authorized to negotiate purchases for material, supplies or services for resale to the public;

(g) High Technology Items. The purchasing manager is authorized to negotiate purchases of high technology items subject to ratification and approval by the governing body;

(h) Insurance. The purchasing manager is authorized to negotiate the purchase of all insurance coverages subject to ratification and approval by the governing body;

(i) Service Agreements for Major Equipment. The purchasing manager is authorized to negotiate service agreements for major equipment maintenance with the manufacturer or an authorized service agency;

(j) Intergovernmental Cooperative Contracts and Agreements. The purchasing manager is authorized to purchase supplies, services and equipment from contracts and agreements of other governmental entities which have been awarded, subject to public bidding and approved by the proper governmental entities authority;

(k) Security Matters. The purchasing manager is authorized to enter into contracts for material, supplies or services related to the security of city-owned facilities, city personnel, city-owned property or the general public.”

SECTION 3. The originals of Sections of 2.64.010 and 2.64.020 of the Code of the City of Wichita, Kansas, are hereby repealed.

SECTION 4. This ordinance shall be included in the Code of the City of Wichita, Kansas, and shall be effective upon its passage and publication once in the official city paper.

PASSED by the governing body of the City of Wichita, Kansas, this 1st day of April, 2003.

Bob Knight, Mayor

ATTEST:

Pat Graves, City Clerk

Approved as to Form:

Gary E. Rebenstorf
Director of Law